## **DEPARTMENT OF THE ARMY**

U.S. Army Corps of Engineers WASHINGTON, D.C. 20314-1000

REPLY TO ATTENTION OF:

CERE-M

15 September 1995

MEMORANDUM FOR: SEE DISTRIBUTION LIST

SUBJECT: REMIS UPDATE

- 1. We are modifying several data fields in the Outgrant tables. There is a critical need to make sure that data in REMIS is accurate and usable by the Districts, Divisions and Headquarters.
- 2. A month ago we did a briefing for General Stevens. Several charts had to be created. We discovered that REMIS was giving us erroneous data. For instance, the number of data values has greatly increased in each data field. Many unnecessary data values are just spelling mistakes or are used only a few times. Currently, we are trying to clean up the purpose and type data fields. If you feel the data values listed below are too restrictive, please call the POC. The vast majority of the extra data values were created by back loading programs or early data entry. The data values can only be fixed at the district level.
- 3. We have expanded the number of acceptable data values to create a more accurate data base. Please review "Other" to see if you can classify them in one of the data values. Too many "Other" creates problems for us. Please try to limit to no more than 20%. Ideally and in the future no more than 10% should be "Other."
- 4. For REMIS Outgrant <u>PURPOSE</u> data values these terms are all acceptable:

Agriculture\* (Grazing will be merged in)
Archeological\*
Banking (includes Credit Unions, Banks, etc.)
Dredging\*
Education
Encr. Res.
Explore, Min. & Gas\*
Fish-Wildlife
Housing

Housing

Indust\*

National Guard

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Other

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Recr, Comm\*
Recr, Pvt\*
Recr, Pub Park
Recr, Quasi Pub
Electric, Power & Comm\*

Fuel, pipeline & fac\* Road\*

Pipeline, Gas, Water, Sewer\* Shoreline Management\*

- \* = new data values or modification of name Reminder: The purpose data values come directly out of Chapter 8.
- 5. For REMIS Outgrant TYPE data values these terms are all acceptable:

Consent
Easement
Lease
License
Other
Permit

Reminder: The type data values come directly out of Chapter 8. Consent is not an outgrant, but is treated as one in REMIS.

- 6. Please provide your Divisions with access to your database. Furthermore, update your Divisions on your progress on your database, including milestones and when data entry will be complete.
- 7. Please update your data base to reflect these changes. Submit a notification to Todd Waldman that your district is in compliance by October 23, 1995. It is important that the data in REMIS be accurate and complete because we are relying on REMIS to answer GSA, GAO and Army requests for information. Furthermore, our customers are soon going to have access to the REMIS database.

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8. POC is Todd Waldman, at (202) 761-1755 or e-mail at TODD.WALDMAN@HQ01.USACE.ARMY.MIL

FOR THE DIRECTOR:

S. JANICE HOWELL

Chief Management Disposal

Division

Directorate of Real Estate

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